

MINUTES

FLADBURY PARISH COUNCIL

Minutes of the Meeting of Fladbury Parish Council held on Monday 18th May 2020 at 7.00pm, via ZOOM

PRESENT: Cllr I Southcott Cllr G Mills Cllr D Day Cllr M Neilan
Cllr P Palmer Cllr S Insall Cllr A Hughes Cllr N Manser
Co-Option Candidate T Cheung District Cllr T Rowley County Cllr E Eyre
Clerk - L Yapp NW Co-Ordinator I Baldry 7 Parishioners

ELECTION OF CHAIRMAN: Cllr Southcott advised that he was happy to continue for further year. Proposed Cllr Insall, seconded Cllr Mills – all in favour

ELECTION OF VICE CHAIRMAN: Cllr Mills advised he was happy to continue for a further year. Proposed Cllr Insall, seconded Cllr Day – all in favour

CO-OPTION: Mr Toby Cheung had submitted a profile for consideration to fill the vacant seat. This had been circulated to Cllrs with no objections raised. Proposal made to co-op was made by Chair Southcott, seconded Cllr Manser – all in favour

Cllr Southcott welcomed everyone to the meeting.

1. APOLOGIES – None Received

2. DECLARATIONS OF INTEREST: Cllr Cheung had been given the Register of Interests form to lodge with WDC. It was agreed that he register an interest in any discussion later in the meeting regarding CALA Homes

3. APPROVAL OF MINUTES. The minutes from the meeting dated 16th March 2020 were approved, proposed Cllr Manser, seconded Cllr Hughes – all in favour

COVID-19 UPDATE BY CHAIR - School and pubs are shut with many residents either furloughed or working from home. There is a strong network of volunteers within Fladbury and we are part of the Here2Help organisation. The prescription delivery service did not take off and surgeries and pharmacies are doing this themselves.

4. COUNTY CLLR'S REPORT – County Cllr Eyre reported:

- There had been 257 deaths within Worcestershire with cases in care homes stabilising. More information is expected shortly on contact tracing
- Recycling centres are starting to re-open
- Parish councils are using Zoom with many meetings moving to daytime
- Car park charges are being relaxed for NHS workers
- There is a £5 million national fund to help those suffering from loneliness
- Play equipment cannot be played on
- Public transport is now back up and running
- List of footway works has changed and Cllr Eyre thought that works may be reallocated towards more urban areas and may well have to lobby to get rural works back on the list
- There is a new Local Authority Governor at Fladbury School
- Here2Help scheme will continue as an ongoing facility to link to parishes in the future

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- Volunteers will not be allowed to handle controlled drugs

5. DISTRICT CLLR'S REPORT – District Cllr Rowley reported:

- A new Chief Executive of WDC has been appointed, Vic Allison, taking over from Jack Hegarty when he retires in July
- The majority of staff are now working from home with senior management team rotating working from the Civic Centre
- Weekly updates and meetings are continuing virtually
- Weekly waste collections have continued. There were concerns that there would have been an increase in fly tipping locally with the recycling centres being closed but this has not been the case.
- Bonfires have been a problem but guidance has been circulated to reduce the problems
- The local networks have been working extremely well amongst the parish councils
- Prescription deliveries have been made but there were some problems at the start
- Cllr Rowley advised that he had a small budget to be spent on community use in respect of the Coronavirus situation

6. FINANCE

- a) Approval of receipts and payments to 11th May 2020 - proposed acceptance of payment by Cllr Insall, seconded Cllr Day.

2404	Minerals Website	152.42
2405	VH Sound System	1341.90
2406	Printing	35.00
DD	Pavilion Gas	114.11
2407	Lengthsman March	204.00

SO	Clerks Salary	371.64
SO	Clerks Expenses	32.00
DD	Pavilion Electricity	32.86
2408	Clerks Underpayment	57.00
2409	Zoom Subscription	143.88
2410	Water Pavilion	128.73
2411	Grass Cutting	192.00
2412	Subscription Costs	604.12
2413	Pavilion Cleaning	170.00
2414	Postage / Stationery	34.20
DD	Pavilion Gas	121.02
2415	Insurance	1294.97
SO	Clerks Expenses	32.00
SO	Clerks Salary	371.64
2416	Weedkiller	50.00
2417	Waste Removal	40.00
2418	Minerals Admin	23.00
2419	Honarium	200.00
2420	Cheque cancelled	
2421	Donation	100.00
2422	Donation	100.00
2423	Donation	120.00
2424	Honarium	150.00
2425	Donation	100.00
2426	Donation	100.00

Payments received:

- £2,659 – Hire of the Pavilion (Tennis Club and Canoe Club)
- £1,229 – Reclaimed VAT
- £9,896 - Precept

Chair Southcott advised that the Village Hall had applied for and received the £10,000 Small Business Grant which will help considerably whilst the hall is closed.

- b) Yearend Accounts 2019/20 had been circulated to Cllrs for approval. These were accepted and approved, proposed Cllr Neilan, seconded Cllr Palmer – all in favour

7. PARISHIONERS :

- I Baldry (NW) – A briefing summary note had been circulated to all residents who have registered with the NW scheme and includes contact details for the community messaging service. This will also be put on the village website. It was reported that a total of 249 households had registered with 40 of those with no access to email. All Facebook NW schemes have now been taken down. A new 'We Alert' app has been introduced with 99 residents registering in Fladbury. On-line scams are an ongoing problem. Due to the current situation it is not possible to hold any publicity events with regard Smart Water and a suggestion made that this be re-visited later in the year.
- Parishioner raised concerns that despite traffic levels being much lower, there was still a problem with tractors going too fast, particularly those without trailers. With regard the Minerals Development Plan, thanks were paid to the joint parish councils for their and actions. *Cllr Eyre reported that she will be talking to EVG and will discuss the traffic issues with them. In addition, with regard the Minerals Consultation, traffic is a major consideration that will be taken into account on any decision making*

9. PROGRESS REPORTS

- (a) Lengthsman – The LM is now back working in the village following restrictions imposed by WCC on LM duties
- (b) Defibrillator Scheme – Nothing to report
- (c) Conservation Area – There was nothing further to report other than the fact that the officer dealing with this has now left the Authority and Cllr Rowley is now building a new working relationship with the new officer.
- (d) Minerals Consultation – The Examination in Public has now been postponed because of the current situation. The challenge and reason for the EIP is the response to the consultation of how the methodology and legitimacy for the Minerals Plan had been put together. One member of the steering group of 9 members is a former highways engineer has carried out a detailed survey of roads in the villages, taking into account width, weight limits and pinch points. No planning application for excavation has yet been received.

- 9. NEIGHBOURHOOD PLANS** – Chair Southcott referred to a draft questionnaire which has been circulated to Cllrs for consideration as to how we seek the views of residents on any future development. Fladbury has been re-categorised to Category 4 which means there is no requirement for any new houses to be built in Fladbury. The purpose of the questionnaire is to see if there is support for any building and scale (if any). It was emphasised that support from the village and parish council would be needed before CALA considered moving forward with any development plant. Cllr Rowley said the village should consider whether there is a need for affordable housing, or housing for younger people. Cllr Palmer referred to a survey that he had carried out independently and the impact that additional homes would have on traffic in Broadway Lane. The detail had been circulated to Cllrs prior to the meeting and should be taken into account.

Cllr Insall left the meeting

10. POLICING - contacts are PC Paul Brown and PCSO Karen Kempton

(03003 333000 Ext 3408/3499)

(Also new less urgent 101 services complement 999 emergencies)

- a) PACT – Nothing to report
- b) Community Speed Watch – Chair Southcott reported that this has been suspended for the time being. As well as the speed and volume data, this is also an exercise to learn how best to manage the traffic problems and would need to take into account the thoughts of the highways authority in respect of traffic calming. A suggestion was made to form a sub-committee to see what is available to the parish council, what support is available from WCC and any costs involved. Cllr Eyre advised that she would be able to pull together costings for traffic calming measures, and a list what is allowed and not allowed, stressing that Worcestershire County Council would not support any ‘concrete obstructions’ in the road. Measures that would be permissible would include paint marking on the highway, wooden planters etc. Concerns were raised by a number of Cllrs, all in agreement that the speed of traffic is a major problem, particularly outside the school. Cllr Eyre advised she would look into flashing lights for this. It was widely welcomed that from the summer of 2021, the parking of vehicles on pavements will be a criminal offence. Cllr Palmer emphasised the fact that we need the new VAS sign at the bottom of Mill Bank as a matter of urgency.
- c) Neighbourhood Watch – Already covered

11. PLANNING

- Weir House, Millbank – approved by WDC
- Western House, Station Road – glazed canopy – approved by WDC
- Land at Western Orchard – proposed change of use – approved by WDC
- Forty Winks – garage and extension – awaiting decision by WDC
- Activity has started at the old mushroom farm on the A44 with some confusion over what is planned for the site. A letter has been received by a local resident and also the Crematorium referring to the relocation of a local and established ground civil engineering and aggregate recycling company. This has not yet been received by WDC. Cllr Rowley reported that this has now been brought to the attention of WDC planners, and Cllr Day will request some information from the planning agent who sent out the letters.

Glasshouse Liaison Group: Chair Southcott reported on an email exchange between him and EVG where he reminded them of the traffic situation. It was noted that the spreading of digestate was carried out three weeks ago and there had been no reports of odour issues. EVG were asked to keep the parish council informed of their digestate spreading programme.

Vale Crematorium – Nothing further to report other than the fact they had been very busy.

SWDP – Nothing to report

Section 106 monies:

- Kendrick Homes – Chair Southcott reiterated the fact that we only wanted a small section of footway (and not the full stretch as put forward by WCC at a cost of £46,000) and the VAS sign, after being promised the money from the Chief Executive back in December. Cllr Eyre said she would get this sorted out as soon as possible.

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- Pool Garden – The clerk asked for a list of the proposals made by the committee so that this could be put to WDC in the first instance.
- Canoe Club – Nothing to report
- Sports Pavilion – Nothing to report

12. FOOTPATHS/TREES

Trees – Chair Southcott advised that there was some tree works needed at the Coal Wharf including some canopies that needed to be lifted. As this falls within the Conservation Area, permission and guidance would need to be sought by the Tree Officer at WDC before any works are carried out.

Footpaths:

- Footpath 517 – Still ongoing and nothing further to report at this stage. The diversion has not been accepted and the path has been closed off. Cllr Mills will be meeting up with Cllr Eyre in due course.
- Footpath from the bottom of Millbank, to take in Anchor Lane to the Chantry - a request has been put to WCC for this to be included in the strimming programme but this is subject to restrictions being lifted during the Covid crisis.
- Jubilee Walk – Cllr Palmer reported that he walks this path regularly and is perfectly accessible as the overgrowth has been trodden down. Cllr Mills did add that this path was also on the strimming programme

13. RECREATION GROUND/PAVILION - nothing further to add

14. LAND & THE NAIT – The parish council are still in discussion with the owner. Cllr Mills reported on one of the issues raised was with regard the boundary fence. The clerk had spoken to the insurance company and this was being taken to the underwriters. We are still awaiting a response. The clerk would chase this up.

15. MY PARISH/WEBSITE/COMMUNICATIONS – Cllrs Day reported Cllr Neilan is taking over this responsibility and that there had been a lot of activity sending out emails to the community over the past month although there is probably some duplication. Cllr Neilan advised that there is a large element of archiving of parish council agendas and minutes that would take some time. The clerk advised that there was some new legislation coming into force September 2020 (though this could be pushed back) and that maybe the parish council element of the website needs to be reviewed.

16. RETIRED COUNCILLORS – Chair Southcott referred to the resignation back in March of Ann Stephens who had been a Cllr for many years. It was agreed that we should acknowledge her length of service, and it was suggested that a garden centre voucher to the value of £50 be presented.

17. CORRESPONDENCE – emails had been circulated to all Cllrs

18. OTHER MATTERS FOR INFORMATION / DISCUSSION:

- **Planters /Tubs** – Chair Southcott reported that all of the 25 tubs had been re-planted for the summer. Gratitude was expressed to all involved

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- **Newsletter** - Jane Bugg had been keeping in touch with residents via the newsletter which has proved to be a very useful element to all residents
- **Scheme of Delegation** – the clerk had drafted a Scheme to be used by the parish council in order to be able to make decisions outside of meetings during the pandemic. This had been circulated and approved. Proposed Cllr Palmer, seconded Cllr Manser – all in favour

19. DATE OF NEXT PARISH COUNCIL MEETINGS – Monday 15th June via Zoom