

MINUTES

FLADBURY PARISH COUNCIL

Minutes of the Meeting of Fladbury Parish Council held on Monday 15<sup>th</sup> June 2020 at 7.00pm, via ZOOM

**PRESENT:** Cllr I Southcott                      Cllr G Mills                      Cllr D Day                      Cllr M Neilan  
                  Cllr P Palmer                      Cllr S Insall                      Cllr A Hughes                      County Cllr E Eyre  
                  District Cllr T Rowley                      Clerk - L Yapp                      1 Parishioner

1. **APOLOGIES** were received from Cllr N Manser
2. **DECLARATIONS OF INTEREST:** Cllr Mills – SWDP
3. **APPROVAL OF MINUTES.** The minutes from the meeting dated 18<sup>th</sup> May 2020 were approved, proposed Cllr Neilan, seconded Cllr Mills – all in favour
4. **COUNTY CLLR’S REPORT** – County Cllr Eyre reported:
  - Worcestershire Business Central are handling cash grants for retail, hospitality and leisure, small business grants, discretionary funds and job retention scheme
  - 97% of primary schools are now open to reception, Yr 1 and Yr 6 pupils. Up to 60% of eligible pupils were in school but some smaller schools are only opening on a part time basis because of space constraints. There is a phased return to school for Yrs 10 & 11, sixth form and further education colleges. Guidance is still awaited on school transport and summer club activities.
  - Testing facility is open at Worcester Warriors, with ability to process approx. 600 tests per day. Test and Trace is now live in the county
  - Recycling centres – 10 out of the 11 in the county are now open
  - Level of infections in care homes is now stabilising
  - Phased opening of libraries is to be introduced next week
  - The number of those in Worcestershire testing positive for Covid 19 is 1,423 with only 29 new cases in the past 10 days.
5. **DISTRICT CLLR’S REPORT** – District Cllr Rowley reported:
  - He is still heavily involved with Covid
  - SWDP is still being reviewed
  - He has weekly update meetings with the Chief Exec. with Zoom video conferences being used for a number of meetings
  - Only 18 Covid patients are now in acute hospitals across the county with 3 in intensive care
  - Deaths in care homes are down from 33% to 28% with the mortuary facilities set up at Defford never having been used
  - Car parking charges will be re-introduced as from 1<sup>st</sup> July although traffic wardens are checking for restriction breaches on the town’s streets

Chair Southcott asked when Pool Garden could be re-opened. Cllr Rowley would check this at his next Covid meeting but Cllr Eyre advised there were no plans for the time being.

**6. FINANCE**

- a) Approval of receipts and payments to 9<sup>th</sup> June 2020 - proposed acceptance of payment by Cllr Palmer, seconded Cllr Hughes.

DD		Pavilion Gas	80.27
DD		Pavilion Electricity	46.53
SO		Clerks Salary	373.24
SO		Clerks Expenses	32.00
	2427	Cheque cancelled	
	2428	Water Treatment	241.20
	2429	Playground Inspection	86.40
	2430	Pavilion Cleaning	184.99
	2431	Grass Cutting	192.00
	2432	Waste Removal	40.00
	2433	Minerals Admin	23.00
	2434	Lengthsman May & Pool garden	392.00
	2435	Internal Audit	30.00
	2436	Grass Cutting	
	2437	Pavilion Cleaning	
	2438	Pavilion Water	111.60
	2439	Gift Voucher	50.00

- b) **AGAR PART THREE:** A full set of audit documents had been sent to Cllrs for consideration
- (i) Internal Audit – this had been carried out and no issues were raised
  - (ii) AGAR Part 3, Section 1 Annual Governance Statements – The parish council had considered the statements for approval and everyone was happy that the parish council had acted accordingly with regard the finance arrangements – proposed Cllr Insall, seconded Cllr Neilan – all in favour
  - (iii) AGAR Part 3, Section 2 Accounting Statements – presented to the parish council and approved, proposed Cllr Neilan, seconded Cllr Day – all in favour

Cllr Insall raised the point that we should include the PAT Testing and Fire Alarm tests on the equipment in the pavilion on the Risk Assessment. The clerk would ensure this is included.

Cllr Hughes asked the reason for the high reserves held by the parish council. The clerk detailed the breakdown of the reserves, which form part of the annual audit

**7. PARISHIONERS : Nothing to report****8. PROGRESS REPORTS**

- (a) Lengthsman – Cllr Palmer reported that the LM was again active in Fladbury and asked if it was possible for him to do some high-level strimming on one of the footpaths. Cllr Mills advised that strimming of footpaths was the responsibility of WCC and this had already been reported. Cllr Mills would chase this up.
- (b) Defibrillator Scheme – Cllr Insall advised that we needed to make a decision as to whether to move the defibrillator at the pavilion outside now that we had changed the code for access. If not, we would need to circulate the code which would defeat the object of it being changed. There is a defibrillator cabinet which could be used but this would not be insulated. She would try it outside before any final decision is made.

(c) Conservation Area – Cllr Rowley reported that he had yet to meet the new officer at WDC. There have been some staffing problems within the heritage team and he would bring this up with the Chief Exec. at their meeting later in the week and report back

(d) Minerals Consultation – Chair Southcott reported that there is to be a meeting with Tarmac later in the week. An updated document in the Call for Sites has been published with a further 4 or 5 sites added. It is unclear if any of these would be considered as an alternative to the site in Charlton. The website 'No Vale Quarries' and social media was active, and a leaflet will be distributed to all parishioners in the Fladbury during the coming week or so. He also reported that we are preparing ourselves for any possible application from Tarmac and that we are looking at recruiting expertise from within the communities when moving forward to the next phase of the campaign. Cllr Hughes asked if some of the reserves could be used to fund professional knowledge with Chair Southcott advising that this could be an option, but we are looking at crowd funding

**9. NEIGHBOURHOOD PLANS** – Nothing to report

**10. POLICING** - contacts are PC Paul Brown and PCSO Karen Kempton

(03003 333000 Ext 3408/3499)

(Also new less urgent 101 services complement 999 emergencies)

- a) PACT – Nothing to report
- b) Community Speed Watch – Cllr Insall reported that it was up to the individual volunteers if they wished to carry out doing speed checks during these difficult times. There has been interest from several parishioners to volunteer their services, but they would need full training first, which isn't possible at the moment. A recent check had identified 14 vehicles exceeding the speed limit. It is the intention of the parish council to incorporate traffic calming in with the Community Speed Watch. Cllr Hughes will be looking into the options available but felt that several smaller schemes would have more impact than a single larger scale one. The new VAS sign would help the situation at Millbank
- c) Neighbourhood Watch – Nothing to report

**11. PLANNING**

- 20/00578 Forty Winks – garage and extension – approved by WDC
- Old Mushroom Site – some plans had been made available to the parish council but there was no detail or narrative of explanation so unclear at this stage as to what any future plans are, other than being an aggregate recycling company. Management from the Crematorium had requested plans / detail from the owners but had not heard anything back yet. Chair Southcott had raised this with EVG but had not received any response from them.

**Glasshouse Liaison Group:** Chair Southcott had been in communication with management regarding speeds of tractors and digestate spreading but had nothing to report at this stage

**Vale Crematorium** – Nothing further to report

**SWDP** – Nothing to report

**Section 106 monies:**

- Kendrick Homes – Cllr Eyre had already reported that she had made available £3,000 for a new VAS sign. With regard the footway from Station Road to the A44, Chair Southcott reported that he considered the proposed cost of £46,000 excessive when the original request from the parish council was a much smaller stretch. This view was supported by Cllrs with suggestions that drainage issues and poor footways at Millbank being of higher priority. It was considered that the money could be better spent elsewhere. Chair Southcott is awaiting full proposals from WCC before any final decision is made. Cllr Hughes felt that grass verges tended to slow traffic down whereas footways encouraged speed and was asked by Chair Southcott to factor in cost of speed cameras into any traffic calming scheme.
- Pool Garden – A list of proposals had been high lighted costing in the region of £4,000. One suggestion put forward had been for an outdoor table tennis table to be sited at the pavilion grounds. This would need a consultation process with the village before any final decision is made
- Chair Southcott had been in contact with the Canoe Club but had not received any feedback
- Sports Pavilion – A proposal for a new boiler, improvements made to the paving and improved barrier / gate access is to be considered. A quote had been received for the boiler

**12. FOOTPATHS/TREES**

**Trees** – It was recorded that attention to the trees at the Old Coal Wharf was needed

**Footpaths:**

- Footpath 517 – Cllr Mills reported that he needed to meet with Cllr Eyre to move forward with this, but this was difficult at the moment

**13. RECREATION GROUND/PAVILION** - nothing further to add

**14. LAND & THE NAIT** – The Nait has been closed for several weeks due to the overwhelming number of visitors and Health & Safety restrictions were compromised during the warmer weather back in May. A further meeting with the landowner is scheduled.

**15. MY PARISH/WEBSITE/COMMUNICATIONS** – Website Accessibility – the clerk had been liaising with the website administrator to try and comply with new legislation regarding accessibility to the website for those with disabilities i.e. visual and dyslexia. This is starting to move forward although there will be some additional costs to be borne by the parish council

**16. COUNCILLOR RESPONSIBILITIES** – it was agreed that this needed to be re-addressed now that we have several new Cllrs. Cllr Insall suggested that certain areas could be linked up, with a couple of Cllrs taking over the responsibility for specific areas. This would be of benefit if one Cllr was unavailable for any reason. Cllrs were asked to think about where they would like to direct their energy, whether it be with finance, trees, footpaths, speeding etc. This would be reviewed at the next meeting

**17. CORRESPONDENCE** – emails had been circulated to all Cllrs

**18. OTHER MATTERS FOR INFORMATION / DISCUSSION:**

- **Thanks** – Cllr Neilan felt that the hard work and effort put in by one village resident in particular, during the current pandemic, should be recognised when the next email is circulated. This was agreed by everyone
- **Housing Survey** – Cllr Hughes asked if the Housing Survey questionnaire was still going ahead and had originally suggested we address other issues. Chair Southcott felt that that this should be specific to housing but there was no reason why we could not address other issues via village communication options
- **River Litter Pick** - Cllr Mills reported that he had been contacted by a resident of Fladbury on behalf of a couple from Lower Moor and members of Fladbury Paddle Club who had travelled down the Avon and cleared a lot of ‘river litter’ – he thought it would be appropriate to do a letter of thanks and also contact the Avon Navigation Trust and advise them of the works carried out. This was agreed to be a good idea
- **Cycleway** – Cllr Mills referred to recent communication regard the proposed cycleway between Pershore and Evesham has been an ongoing issue since 1992. Cllr Rowley reported that there was now an allocated ‘cycling officer’ to take this further.

**19. DATE OF NEXT PARISH COUNCIL MEETINGS** – Monday 20<sup>th</sup> July via Zoom