

MINUTESFLADBURY PARISH COUNCIL

Minutes of the Meeting of Fladbury Parish Council held on Monday 20<sup>th</sup> July at 7.00pm, via ZOOM

**PRESENT:** Cllr I Southcott      Cllr G Mills      Cllr D Day      Cllr P Palmer  
 Cllr S Insall      Cllr A Hughes      Cllr T Cheung      Cllr M Neilan  
 County Cllr E Eyre      District Cllr T Rowley      Clerk - L Yapp

1. **APOLOGIES** were received from Cllr N Manser
2. **DECLARATIONS OF INTEREST:** Cllr Mills – SWDP. Cllr Cheung – CALA Homes and discussion re Broadway Lane
3. **APPROVAL OF MINUTES.** The minutes from the meeting dated 15<sup>th</sup> June 2020 were approved, proposed Cllr Palmer, seconded Cllr Mills – all in favour
4. **COUNTY CLLR’S REPORT** – County Cllr Eyre advised that she would send to the clerk a full report but added:
  - Challenges are expected with regard WCC Finance due to Covid and loss of revenue from Council Tax and Business Rates, with the biggest impact affecting Adult Services
  - EVG – speeding tractor drivers will be held to account if identified
5. **DISTRICT CLLR’S REPORT** – District Cllr Rowley reported:
  - Positive news regarding Covid 19 with significantly reduced reported cases
  - WDC will be electing new Chairman and Vice Chairman
  - Wychavon operated car parks will continue to offer free parking until 3<sup>rd</sup> August
  - Revised protocol for the opening of playgrounds has been issued
  - SWDP – whilst works are still ongoing, there is likely to be a revised timetable due to traffic modelling and other surveys not being completed and some staff still on Furlough
6. **FINANCE**
  - a) Approval of receipts and payments to 15<sup>th</sup> July 2020 - proposed acceptance of payment by Cllr Neilan, seconded Cllr Hughes.

DD		Pavilion Gas	59.06
DD		Pavilion Electricity	29.75
2440		Website	142.56
2441		Fire Safety - Extinguishers	42.66
SO		Clerks Salary	373.24
SO		Clerks Expenses	32.00
2442		Good Cllrs Guide	4.25
2443		Gas Service	155.99
2444		Cheque cancelled	
2445		Fire Safety Check	348.16
2446		Extra Hours	92.32
DD		Pavilion Gas	28.91

7. **PARISHIONERS** : None in attendance

**8. PROGRESS REPORTS**

(a) Lengthsman – Cllr Palmer reported that the LM has been busy attending to his full scope of duties. A request was made for moss to be cleared from the footway in Rectory Green. Cllrs Palmer and Day would liaise with the LM

(b) Defibrillator Scheme – Nothing to report

(c) Conservation Area – Cllr Rowley reported that there was nothing to report at this time as ‘face to face’ meetings are still not permitted.

(d) Minerals Consultation – Chair Southcott reported that Tarmac are still waiting the outcome of an application to extend works at their current site. If this is approved, they will be looking to submit an application for works at the Charlton site to commence in 2028. If their current application is refused they will be looking at starting to extract from Charlton as soon as 2023. The website and social media platforms are up and running with a good response from within the community offering help where needed.

**9. NEIGHBOURHOOD PLANS/ HOUSING SURVEY** – Chair Southcott reported on the previously discussed Housing Survey as a useful exercise to gauge the thoughts of parishioners on any need for additional housing in Fladbury. A point was raised that as a Category 4 village there is no requirement for us to provide additional housing and that we should take any future application on their own merit, as and when they arrive. Chair Southcott replied that we would be trying to establish the feeling of residents, with our original intention being to have some control over any future development. If the response to the survey identifies that there is no desire for more housing, then the parish council will support the views of residents. Cllr Day agreed that we should move forward with the survey as we have no idea as to the feelings of those that live in the village with Cllr Mills commenting that as Cllrs, we represent the views of the village. Chair Southcott responded that we need the evidence of parishioners’ views and that the Central Government guidance could change at any time. Cllr Palmer reminded Cllrs that a previously suggested 65 additional homes in Broadway Lane would have a significant impact on the amount of traffic in and around Broadway lane, Farm Street and Main Street, Chair Southcott added that a previous application at the Pugh’s site had been rejected. Lengthy discussion continued with Cllr Rowley adding that any response to a planning application would carry more weight if backed up by a Neighbourhood Plan or Housing Survey. Cllr Eyre reported that she had met with the head teacher from the school, with lots of ideas and we would also need to take on board their views.

**10. POLICING** - contacts are PC Paul Brown and PCSO Karen Kempton

(03003 333000 Ext 3408/3499)

(Also new less urgent 101 services complement 999 emergencies)

a) PACT – Nothing to report

b) Neighbourhood Watch – Nothing to report

c) Community Speed Watch / Traffic Calming – Cllr Hughes reported that following concerns raised on the problems with speeding traffic he had initially met with Kieran Hempstock to walk the village to identify what traffic calming options were suitable for specific locations. He had also been in contact with the head of the school who would support a 20mph limit outside the school, and opened dialogue with the Community Speed Camera Partnership . The problem with the camera option is that it does not record minor shunts or bumps, and these would need to be recorded to have any bearing. A follow-up data collection exercise would be carried out in September to record traffic volumes and speeds. A meeting had been held with County Cllr Eyre and Cllrs Hughes, Insall and

Neilan to investigate options available – some with no or minimal cost implications and some that required investment. These were discussed at length, and as a starting point the following were agreed:

- We should continue with the Community Speed Watch and recruit more volunteers (although training is currently on hold due to Covic)
- We should write to the Police and Crime Commissioner and strongly express our concerns with a request for more vehicle speed checks
- Replacement of the VAS at Millbank – *already in hand*. A further suggestion was made that we utilise the existing sign to move around the village in both northerly and southerly directions.
- Flashing warning sign near the school
- Encourage residents to park fully on the highway (not partly on footways) – this will be illegal from Autumn 2021
- Retain grass verges where possible
- Make the 'gateways' to Fladbury more prominent

Thanks were paid to Cllrs Hughes, Insall and Neilan for their input

#### 11. PLANNING:

- Old Mushroom Site – nothing to report at this time. This application would be handled by WCC and as yet, had not been validated. Initial concerns include: landscape issues, intrusion into open countryside, question the type of employment and any impact this would have on the crematorium.
- 20/01229 – Weston Cottage, Station Road, garage extension to provide family room/home office – to comment on

**Glasshouse Liaison Group:** Chair Southcott reported that there had been 2 reports of speeding tractors.

**Vale Crematorium** – Nothing further to report

**SWDP** – Nothing further to add

#### Section 106 monies:

- Kendrick Homes – Cllr Eyre had already reported that she had made available £3,000 for a new VAS sign – this is awaited
- Pool Garden – Clerk awaiting details of the proposals in order to check with WDC it meets criteria
- Canoe Club – still awaiting proposals
- Sports Pavilion – Cllr Insall has obtained quote for new barrier on a security and safety aspect, to enable access to disabled.

#### 12. FOOTPATHS/TREES

**Trees** – Cllrs Day and Cheung had met at the Green to inspect diseased tree, also concluded that it was dangerous and high risk of causing accident or injury. Rooftop had also been involved with discussion and advised that they neither own or have responsibility for the tree and we must

assume it is a WCC issue. This would be passed on to WCC for immediate action. Cllr Palmer also reported that some husbandry was need on trees at Coal Wharf. Cllr Cheung would look into this

**Footpaths:**

- Footpath 517 – Nothing further to report
- Strimming – this has been carried out as requested

**13. RECREATION GROUND/PAVILION:**

- Tennis Club – Chair Southcott and Cllr Mills had met with the Tennis Club to discuss the rent going forward and legal costs. Quote for legal costs approx. £1,200 for the parish council with the Tennis Club costs approx. £750. The TC were looking at each side paying their own fees but Chair Southcott felt a 50/50 split would be fairer. It was considered that as we have agreed to waive the previous agreement for a substantial sum to be held in case the TC left and we needed to ‘make good’ the court area and we have agreed to a longer lease, the suggested annual rental of £550 was not unreasonable. All Cllrs were in support to move forward on this basis.
- Re-Opening Pavilion – the question was asked as to when the pavilion could be re-opened. Chair Southcott reported that there were a number of issues that needed to be considered: one way systems; hand sanitising equipment and signage. It is hoped that we are able to open up the toilet facilities for the Cricket Club next week, but that will be all we can offer for the time being. It was reported that 2 toilets were not working. Chair Southcott would take a look.

**14. LAND & THE NAIT – Nothing to report**

**15. MY PARISH/WEBSITE/COMMUNICATIONS – Nothing to report**

**16. COUNCILLOR RESPONSIBILITIES – It had been decided that with the new Cllrs on board, it was time to review Roles and Responsibilities going forward. It was also agreed that rather than have one Cllr per role, it would be useful to have a ‘team’. The following was agreed:**

- **Footpaths & Trees – Cllrs Mills & Cheung**
- **Communications** (to include website / social media) – **Cllrs Neilan & Day**
- **Asset Management** (pavilion, recreation ground, Pool Garden, Wharf, Nait, Mowing & LM) – **Chair Southcott** and Cllrs Mills, Palmer, Insall and Cheung)
- **Administration** (Finance, Insurance, Clerk, contracts & training) – **Chair Southcott**, Cllrs Mills, Insall, Neilan and Manser)
- **Traffic** (traffic calming, community speedwatch, police liaison, NW) – **Cllrs Hughes**, Insall, Neilan and Palmer
- **Planning** (applications, SWDP, Neighbourhood Planning Conservation Area) – Chair Southcott, and **Cllrs Day**, Hughes and Mills
- **WDC/WCC/ Inter Parish** (liaison with WCC / WDC, neighbouring parishes & campaigns) - **Chair Southcott** and Cllr Mills
- **External Liaison Groups** (EVG, Crematorium) – **Chair Southcott**, Cllrs Mills, Insall and Hughes
- **Village Groups** (Village Hall, Walkabout, Friends of Fladbury) **Chair Southcott**

All Cllrs were happy with the suggestions and agreed a trial period

**17. CORRESPONDENCE** – emails had been circulated to all Cllrs

**18. OTHER MATTERS FOR INFORMATION / DISCUSSION:**

- Opening of Pool Garden - new guidance has been issues with the opening of playgrounds and open space. The clerk would discuss with Chair Southcott
- Cricket Club – Chair Southcott advised that he had previously pointed the CC in the direction of grant funding for fixed costs (which would include hire charges for the pavilion). He would chase them as Cllr Rowley said there was not much left in this fund
- Complaints regarding troublesome motorbikes on a Sunday afternoon – Chair Southcott would report to PC Brown

**19. DATE OF NEXT PARISH COUNCIL MEETINGS** – Monday 21<sup>st</sup> September 2020 via Zoom