

# MINUTES

## FLADBURY PARISH COUNCIL

Minutes of the Meeting of Fladbury Parish Council held on Monday 15<sup>th</sup> February 2016 at 7:30pm in the Sports' Pavilion, Fladbury.

### **1. PRESENT:**

Present: Chair I Southcott	Cllr D Day	
V/Chair G Mills	Cllr P Palmer	
Cllr N Manser	Cllr S Insall	
Cllr A King	Cllr A Stephens	County Councillor L Eyre

Apologies received and accepted from Cllr Cartwright and the Clerk L Cole.

The Chairman explained that as the clerk was on holiday the minutes would be taken by Cllr Insall.

### **2. DECLARATIONS OF INTEREST.**

None

### **3. APPROVAL OF MINUTES**

Cllr King proposed, seconded by Cllr Stephens and the meeting agreed to accept the minutes for the meeting of Monday 18th January 2016. The Chairman signed the minutes.

### **4. VISITORS**

Phil. Goddard of Worcestershire County Council spoke to the meeting about the proposed cycleway. The PC's preferred option in Fladbury is along Porters Path but the stretch that runs approximately 200m to 250m from the steps does not meet the required width of 4m required by WCC Countryside for it to be designated a bridle way. The route must be designated a bridle way, and have sufficient width for walkers, cyclists and horses to pass for Countryside to support and maintain it. The Chairman and Cllrs Mills and Day had measured the path which is approximately 180m to 250m in places, and 170m at the narrowest point. The Chairman said he would contact Countryside Dept. to ask if they would reconsider their requirements as four metres is not a statutory requirement, contacts are Richard Jones and Kevin Oliver. It was agreed that discussions with the relevant landowners be considered.

The P.C. has two options if it wants to use this route for the cycleway:

1. The PC could negotiate with the owners of the land running alongside the existing path to use or purchase land so the path could be widened. This would entail removal of conifers but WCC may be able to help with the cost of this and replanting. There is some doubt who owns all the land. The ownership of approximately 5% of the land is not certain. There are possibly four different owners and Network Rail. The Chairman said that if this option was chosen and all owners were identified, the PC would be willing to hold discussions with the landowners.

2. A Creation Order – If ownership of all the land cannot be established, the PC would have to apply for a Creation Order. The County Council would pay for the legal costs involved. The Application would be open to public scrutiny and the process can take years.

As Porters Path is an existing right of way, councillors asked if it could be designated a cycle way, but this would mean that it would have to be removed from the definitive map as a designated right of way, and the Ramblers Association would most certainly object.

An alternative route is down Coach Drive and along the concrete path where width would not be a problem as it is not enclosed. Councillors queried the available width where the path joins Salters Lane.

Councillor Eyre confirmed that Porters Path should be maintained by the County Council but it is in the lower category. She stated that £335 for each new house built should go towards cycle ways and asked Mr. Goddard to confirm that all the money allocated was being used for this purpose.

The Chairman thanked Phil. Goddard for attending the meeting and advised him that the PC would consider the options further.

## 5. PARISHIONERS

Mr. and Mrs Peter Bugg attended the meeting. Mrs. Bugg expressed concerned that the route of the proposed cycleway from Jubilee Bridge to Charlton was dangerously narrow but it was confirmed that the landowner was not willing to sell land. This part of the route is outside the village boundary but Councillors agreed that safety must be a priority for the whole route.

Mrs. Bugg thanked the PC for the grant towards the Community Orchard public liability insurance.

She was advised that the Annual Parish Meeting is on the 18th April and this will be publicised in The Flyer.

## 6. FINANCE

The meeting was suspended while two councillors signed the cheques. Cllr. Mills queried why the street lighting account was so high. The chairman said he would speak to the clerk before signing off the balance of accounts. Cllr. Day asked if totals could be entered of income and outgoings in future.

001951	L Cole Clerk Jan 2016	£290.77
001952	M Cole Lengthsman Jan 2016	£123.09
001953	Fladbury Woodward Community Orchard	£125.00
001954	Severn Trent Water	£124.59
001955	Superior Clean	£170.00
001956	OHL stationery	£20.04

## 7. PROGRESS REPORTS

**a) Lengthsman** – Cllr. Manser has met with the Lengthsman and asked him to clear the area outside the butcher's shop and an area of roadway that has not been swept. Cllr. Manser asked that any issues relating to Lengthsman duties are referred to him in the first instance to enable to liaise promptly with the Lengthsman. Cllr. Day pointed out that there are still leaves outside the hairdressers, but the drain at the bus stop has been cleared. Cllr Mills reported that during the floods he obtained permission from Ian Bamford, WCC Highways, to have the road closed signs, which has been placed in a dangerous position immediately on the road junction, moved. The Lengthsman had done this as soon as requested. Cllrs thought flood signs could become part of the Lengthsman's duties and the signs could be stored in The Pound. This would be investigated with Mr. Bamford.

County Councillor Liz Eyre shared best practice with the P.C. The Lengthsman should be

proactive in identifying areas of work required. This is reported to the responsible Councillor who agrees priorities and reports back to the P.C. Regular meetings should take place with the Lengthsman and his hours of work should be recorded and available for scrutiny. Work carried out should be checked before payment is made.

The Chairman stated that it was important that the Lengthsman is proactive in looking for areas of work. Cllr Manser will walk round the village with the Lengthsman again and he and the chairman will hold a meeting with the Chairman.

**b) Defibrillator.** The security light for the defib at the Village Hall is on the V.H. agenda. Cllr. Insall was not aware of any recent requirement to use either defib.

## **8. PARISH & NEIGHBOURHOOD PLANS**

The South Worcs. Development Plan is soon to be signed off and work will begin on the next tranche soon afterwards as it is done on a rolling programme. The Chairman stated that while the P.C. were willing to take the lead in producing a Neighbourhood Plan other local volunteers with enthusiasm and some expertise were needed. He had written an article for The Flyer which been circulated to 350 households. He had received only one reply. Finance was also a consideration. County Cllr Eyre said that she and District Cllr. Michelle English would give a presentation on the subject followed by a question and answer session at the Annual Parish Meeting on 18th April.

Cllr. Day pointed out that if the SWDP is updated on a rolling basis, any Neighbourhood Plan would also have to be updated.

**9. POLICING** - contacts are PCSO R Gurney (03003 333000 Ext 3408/3499)  
(Also new less urgent 101 services complement 999 emergencies)

Cllr. Insall attended a PACT panel meeting on 26th January 2016. The only issue relating to Fladbury was fly tipping on the path to Cropthorne Mill. The police were trying to trace a contractor who a Birmingham householder had paid to remove her household rubbish. All instances of fly tipping should be reported to Wychavon District Council.

Cllr. Stephens asked if Brian Carter was still Neighbourhood Watch Co-ordinator for Fladbury. This was to be established. The role was mostly concerned with forwarding messages to a circulation which was held by Mr. Carter.

Police contact - non emergency 101. PCSO Rod Gurney tel. no. 03003 333000 ext.3408/3499.

## **10. COUNTY COUNCILLOR'S/DISTRICT COUNCILLOR'S REPORTS**

### **COUNTY COUNCIL**

Councillor Eyre reported that that Worcs. C.C. has balanced the budget but still has to deliver savings. More money has been allocated for footways but money tends to be spent in urban areas where the footfall is higher. The Chairman gave Cllr. Eyre photos of Station Road which is in a bad state of repair, the surface is bad and the pavement is narrow. As the streetlights are on the opposite side of the road lighting is poor. The Chairman asked if the pavement from Butt Furlong to Weston Orchard could be given priority but Farm Street and Mill Bank still needed work done also.

Cllr. Eyre asked if another bus stop was wanted in Fladbury because if not she would enquire if the Section 106 money allocated could be used for another project in Fladbury. Church Street is to be closed for 7 days from 15.02.16 to 21.02.16 for Severn Trent to carry out sewer work. Cllr Mills expressed concern about the depth of the sewers and whether work could be carried out in the time scale.

Cllr. Eyre will make enquires about the wind turbine on the airfield with Cllr. Liz Tucker.

## **11. PLANNING**

There are no current active planning applications. Kendrick Homes are to open a marketing suite on February 26th. Chairman will enquire when the houses will be completed.

Kendrick Homes appear to be community minded and want to be involved in the Walkabout. P.C. will ask for details of the local connection criteria for the social housing.

### **Glasshouse Liaison Group –**

Dates EVG are available for meeting have been circulated. Cllr. Eyre has confirmed her availability. Cllrs . M. English and Liz Tucker have been notified. Cllr. Day and V .Chair G. Mills will confirm if available.

### **Housing Needs Survey**

The letter to residents and the questionnaire ready for photocopying. These will be given to Councillors to deliver and collect. It is hoped they will be able to speak to residents in person to emphasise the importance of completing the survey.

## **12. FOOTPATHS/TREES**

The P.C. is to provide a plaque for the tree on Rectory Green purchased by Friends of Fladbury to commemorate the Diamond Jubilee of Queen Elizabeth II. Cllr. Cartwright has obtained a quote from Tower Trophies for the plaque and wording. After some discussion it was agreed that the Chairman should draft the inscription on the plaque.

Cllrs. Returned to the issue of the options for Porters Path. The general feeling was that they did not want the path to be removed from the definitive map or to lose a right of way. In essence the Council resolved to pursue the refurbishment of the path and for its current status to be retained. The bridle way option would not be considered further as it was believed that to achieve the required width the full length of the route was simply not realistic and thus creating the extended width at location close to the railway bridge would be pointless. The P.C. will investigate where funding can be obtained for the refurbishment. There was, however, concern expressed that a suitable path might result in the withdrawal of a subsidised bus for school children.

Cllr Mills is waiting for confirmation from Amanda Hill that the County Council will produce a footpath map It was agreed that the P.C. would produce a Jubilee Walk map if the C.C. could not.

## **13. RECREATION GROUND/PAVILION**

A meeting will be arranged in the next two weeks..

## **14. MYPARISH/WEBSITE/ECOMMUNICATONS**

Cllr. Day requested an up to date list of Councillors and their responsibilities for the website.

## **15. CONSERVATION AREA BOUNDARY**

Cllrs. Day and Mills had visited the Hive and obtained a document giving great deal of historical information about Fladbury. Cllr. King will produce a hard copy of this for future use. Unfortunately, nothing has been found to support extending the conservation boundary to include the three fields on the far side of the river.

A meeting will be arranged with Jim Burgin to update him on progress.

## **16. NEW HOMES BONUS (NHB)**

Usage –Defibrillators -

Solar powered speed equipment

Recreation ground car park and fencing

Under consideration

Footpath maps/aides – see section 12

School IT project - Under consideration

2016/10

Meadow interpretation panels – The Chairman and Cllrs. Day, Mills and Insall met with David Wynn. He has produced a draft text for the panels but is happy for the P.C. to edit to include reference to wildlife and the Jubilee Walk. Dave Moore has been asked to quote for oak plinths to hold the panels.

A meeting of the New Homes Bonus subcommittee is to be arranged in the near future. The amount of new homes bonus currently available to draw down is £6398.00

## 17. CORRESPONDENCE

### 22nd January 2016 to 9th February 2016

1	24/01/2016	Planning Decision Notice 5 Rectory Green
2	24/01/2016	Diary Dates WCC
3	24/01/2016	CALC Update
4	27/01/2016	WDC Planning committee
5	27/01/2016	RSN Email newsletter
6	27/01/2016	Flood risk consultation strategy
7	01/02/2016	Planning Decision Notice Manor Cottage west
8	02/02/2016	CALC Update
9	02/02/2016	RSN Email newsletter
10	04/02/2016	CALC Update
11	09/02/2016	RSN Email newsletter

## 18. OTHER INFORMATION/ITEMS FOR DISCUSSION

1. Cllr. Palmer will arrange a meeting with the Clerk to discuss mowing.
2. V. Chair Mills will obtain quotes to refurbish Porters Path and Subcommittee will look to see if it fits NHB criteria.
3. Village Hall Committee to be an Agenda item for future P.C. meetings as P.C. is lead Trustee.
4. Broken manhole cover. C.C. will pass on request to Severn Trent. V. Chair Mills will check if it has been repaired.
5. The clerk has reported the need for an extra gully next to the post box on WCCC hub.
6. Village Green electricity supply – The Chairman has received a cheque from the Walkabout committee for their one third contribution.

### **Date of next meeting**

Monday 21st March 2016. Parish Council Meeting will take place at the Sports Pavilion at 7.30p.m. Items for the agenda are to be lodged with the Clerk by Tuesday 15th March 2016

Signed: .....

Date: .....