

**MINUTES**

**FLADBURY PARISH COUNCIL**

Minutes of the Meeting of Fladbury Parish Council held on Monday July 16<sup>th</sup> 2018 at 7.30pm in the Sports Pavilion, Fladbury

**PRESENT:** Chair I Southcott Vice Chairman G Mills  
Cllr A Stephens Cllr P Palmer  
Cllr D Day Cllr S Insall  
Clerk – L Yapp

1. **APOLOGIES** – were received from Cllrs Manser, King and Cartwright, and County Cllr Eyre
2. **DECLARATIONS OF INTEREST** : None declared
3. **APPROVAL OF MINUTES** from meeting dated 18<sup>th</sup> June 2018 – proposed Cllr Stephens, seconded Cllr Day, all in favour.

**5. FINANCE**

a) Approval of receipts and payments to 10<sup>th</sup> July 2018

SO	Clerks Salary (July)	353.60
SO	Clerks Expenses (July)	32.00
2234	WaterPlus	25.88
2235	Lengthsman	168.00
	Pool Garden	
2236	Repairs	225.00
2237	Superiorclean	170.00
2238	Limebridge	708.00
2239	Internal Audit	25.00

Accounts and payments were approved, proposed Cllr Insall, seconded Cllr Stephens. All in favour.

- b) **Donations** – Deferred to next meeting
- c) ICO registration – the clerk advised of the need for parish council to register with the ICO, for an annual fee of £40. This payment was approved
- d) Gas Contract – The contract for the gas supply at the Pavilion is due for renewal in September. They had offered a reduced kwh price to that being currently paid. It was agreed that the contract with CNG be renewed
- e) Clerks Salary (hourly rate) – NALC had recently reviewed hourly rates for clerks. In line with the recommendations made, the clerk’s annual salary would be increased by £86.40. This was agreed by all.

**5. PARISHIONERS** – Nothing to report

**6. PROGRESS REPORTS**

- (a) Lengthsman – Continuing to be very pro-active in and around Fladbury. The LM would be asked to investigate another entry/access point in Pool Garden – an issue highlighted in the RoSPA inspection. Cllr Mills would liaise with the LM with regard to the fitting of way-marking posts on the circular walk.

Chair Southcott reported how well WDC had responded to our request for the footways to be cleared of stones following the recent surface dressing and their efforts in tidying up the village generally in advance of the Walkabout

(b) Defibrillator Scheme – Nothing to report

(c) Conservation Area – Chair Southcott had received an email from a new Conservation Officer at WDC. It was unclear if she was a replacement for Elaine Artherton, or working alongside.

**7. PARISH & NEIGHBOURHOOD PLANS** – Nothing further to report

**8. POLICING** - contacts are PC Paul Brown and PCSO Karen Kempton  
(03003 333000 Ext 3408/3499)

(Also new less urgent 101 services complement 999 emergencies)

- PACT – Nothing to report
- Neighbourhood Watch – A meeting has been organised by the new Coordinator Ian Baldry for September 5th in the village hall where West Mercia police would be in attendance.

**9. COUNTY COUNCILLOR'S REPORTS** – a full copy can be found with the minutes on the website

a) S106 monies:

- Chantry footways – it was agreed that this was a responsibility of CC/Rooftop Housing and that clarification is needed regarding who is responsible for particular areas.
- Speed sign – it was agreed that this was no longer a priority
- Footway, Millbank – this was agreed to be a priority
- Raised kerb, Station Road

b) Pugh's – a request had been received from them for double yellow lines in Broadway Lane. Cllr Eyre and Chair Southcott are to meet on site to discuss further. The question of double yellow line at the junction of Farm Street and Station Road was discussed. It was agreed that this was unnecessary and unenforceable and the Chair would respond.

c) White Lines, Mill Bank – the clerk would ask CC if it was possible to fill in the 'gaps' in the white lines

**10. PLANNING**

18/00608

Applicant: Springhill Nurseries

Description: Construction of Anaerobic Digestion Storage Tank

*Approved by WCC – Chair Southcott and Cllr Mills attended the planning meeting*

18/01082/LB

Manor Cottage, Station Road

Internal alterations to improve sound cladding

Approved by WDC – however a second application has been received for a single storey rear extension (18/01320)

Planning Enforcement/concerns raised:

- Storage Unit, Chadbury/Craycombe Turn – WDC Enforcement had advised that a planning application was necessary for the caravan (being the only breach), and also for the proposed boat and mooring (the boat and mooring to replace the caravan in due course).

- Phoenix Cottage, Coach Drive – a large shipping container is in situ and complaints received from neighbours. The Conservation Officer at WDC had advised that they did not consider the container to be any form of development and that it was well screened. They did not intend to take any further action but the site would be monitored. It was agreed that a '*diary reminder*' be added for 18 months time to assess the situation.
- Broadway Villas – It was recorded that an outbuilding had been incorrectly sited. WDC had made a site visit and were in agreement, and that a new application is to be submitted.

**Glasshouse Liaison Group** – Nothing further to report. The Chair and councillors remained in discussion with EVG

**Section 106 monies** – Kendrick Homes – Covered under CC report above

**Vale Crematorium** – Chair Southcott and Cllrs had made a visit to the site prior to the meeting. They had been informed that the proposed traffic management scheme had been delayed by a couple of weeks, and that a 'convoy system' would be in place. It was likely that night working would be required after the Bank Holiday to speed up the road works and reduce congestion

#### **11. FOOTPATHS/TREES**

**Footpaths** – Cllr Mills advised that new posts have been received for the Circular Walk, and that he would seek assistance from the LM. A request made for Network Rail to attend to Porters Path

**Trees** – Nothing to report

#### **12. RECREATION GROUND/PAVILION**

- Income and Expenditure – The clerk had raised the fact that income from the pavilion was considerably less than the expenditure required to maintain the building. Despite efforts made to reduce the energy bills, there was still a substantial shortfall. The clerk advised that she would make enquiries with other pitch facilities to see how their hire charges compared. Cllrs were asked to give thought to ways of increasing revenue
- Paddle Club – Chair Southcott would speak to the club to establish how much time they spent at the pavilion

#### **13. SPEEDING/ROAD SAFETY**

- Community Speed – Cllr Insall advised that the testing equipment was away being calibrated and that one set had been allocated to Fladbury. She advised that she would be looking into the training required by users.

**14. POOL GARDEN** – Chair Southcott advised that most of the points raised following the inspection earlier in the year had now been addressed, other than some grass seeding (which would be done in the Autumn), and the second entry/access point. The clerk would speak to the LM regarding this. It was also recorded that all wood areas had been treated with stain/varnish.

**15. MY PARISH/WEBSITE/COMMUNICATIONS** – Nothing to report

**16. HIGHWAY ISSUES** – covered in County Cllrs report

**17. VILLAGE HALL** – nothing to report

**18. GDPR** – A draft Privacy Notice and Data Protection Policy had been circulated to Cllrs for consideration. There were no objections to the documents and approval was given for adoption. Proposed Cllr Stephens, seconded Cllr Palmer – all in favour. These would be reviewed annually. Generic email addresses are being investigated.

**19. WDC SUPPORTING COMMUNITIES PARISH COUNCIL EVENT** – Chair Southcott attended this event, and reported that:

- SWDP – A call for sites had so far resulted with 700-800 possible sites being identified. The final decision would not be known until early 2019. CC land in Broadway Lane was one of the possibilities
- New Homes Bonus – changes in NHB applications meant that there was now a much larger ‘pot’ of money available to significant community projects – Cllrs were asked to give this some thought
- Village of Culture – It was agreed that Fladbury should consider entering.

**20. CORRESPONDENCE** – emails had been circulated to all Cllrs

**21. OTHER MATTERS FOR INFORMATION / DISCUSSION:**

- A request made for a sign warning of tractors going to Springhill. Also that the tractors were making considerable mess on the roads
- War Memorial – the clerk to circulate email regarding the ‘listing’ of the war memorial
- Tennis Courts – it was recorded that covers are still needed on the lights on the third court
- Chequers – Three advertisement blackboards/signs were reported outside
- Buses – reports had been received that buses were not always stopping to pick up passengers
- Elections - Chair Southcott advised that May 2019 would see elections for Cllrs and asked members to consider whether they would be likely to stand and to give some thought to succession planning.

**22. DATE OF NEXT MEETING** – Monday September 17<sup>th</sup> 2018