

**MINUTES**

**FLADBURY PARISH COUNCIL**

Minutes of the Meeting of Fladbury Parish Council held on Monday 20<sup>th</sup> February 2017 at 7.30pm in the Sports Pavilion, Fladbury

**PRESENT:**

Chair I Southcott	Cllr A King	Cllr P Palmer
Vice Chair G Mills	Cllr D Day	District Cllr M English
Cllr A Stephens	Cllr D Cartwright	County Cllr L Eyre
Cllr S Insall	Cllr N Manser	Clerk L Yapp

Plus two members of the public – Mr and Mrs R. Hemming

**1. APOLOGIES** - None

**2. DECLARATIONS OF INTEREST:** Cllr P Palmer – Planning 17/00133, Bredon House, Paynes Lane

**3. APPROVAL OF MINUTES** from meeting dated 16<sup>th</sup> January 2017 – proposed Cllr King, seconded Cllr Cartwright, approved unanimously.

**4. FINANCE**

a) Approval of receipts and payments to 13<sup>th</sup> February

Ref	Invoice	Amount	VAT	Total
2077	S Insall (Defib Batteries)	372.90	74.58	447.48
2078	Superiorclean	210.00		210.00
DD	CNG Gas	4.36	87.26	91.62
2079	Severn Trent	174.26		174.26
2080	Worcs Calc (to replace Q2073)	75.00	15.00	90.00
2081	CPRE	36.00		36.00
2082	Westcotec	399.50	79.00	479.40
DD	N Power	10.45		10.45
2083	L Yapp Salary	265.90		265.90
2084	L Yapp Office Expenses	32.00		32.20
2085	L Yapp Stationary	21.50		21.50
2086	Fladbury Village Hall (share of light)	102.00		102.00 <b>agreed at meeting</b>

**b)** Cheques were approved and signed during the meeting.

**c)** Asset Register – In hand. Chair and clerk to liaise

**d)** Policies – It had been identified that there were a number of policies the parish council should adopt. Cllr Insall agreed to proof read through those prepared by the clerk. To be discussed at next meeting

**5. PARISHIONERS** – Two parishioners present required clarification with regard to any progress in Fladbury securing a reliable bus service. They advised that parishioners would be happy with just two days a week, if it meant that it was regular. Cllr Day referred to recent discussions with Julian Palfrey, back in January, which at the time, identified that it may be possible to get Fladbury back on the bus route. However, this

may not now be the case. It was agreed that this be placed on the agenda for the Annual Parish meeting in April. In the meantime the following actions were agreed:

- A request to have sight of the data collected, identifying number of users on bus services *Action County Cllr Eyre*
- A request to invite Mr Palfrey to the Annual Parish Meeting *Action Clerk /Cllr Day*
- To investigate the feasibility of a Community Bus *Action Clerk*
- A petition to be left in the Pie Shop for signing by parishioners *Action Clerk*

## **6. PROGRESS REPORTS**

(a) Lengthsman –

- Cllr Palmer to chase the LM for the serial number off the speed sign (in order to seek quote for 'data collecting' facility to be fitted to the speed sign *Action Cllr Palmer*
- A request for leaves to be swept, paying attention to footways and village green *Action Cllr Palmer*

(b) Defibrillator Scheme

- New batteries purchased and fitted
- A request made for any statistics with regard usage (if any) in readiness for the Annual Parish Meeting *Action Cllr Insall*

(c) Conservation Area – Chair Southcott advised that he had had a meeting with the chair of WDC Planning Committee. He was very supportive of Fladbury's request and another meeting to be scheduled *Action Chair*

**7. PARISH & NEIGHBOURHOOD PLANS** – Cllr Mansell advised that a close relative had been actively involved in a Neighbourhood Plan where he lived. He was happy to attend a parish council meeting to discuss costs and process. The parish council were all in favour for him to attend *Action Cllr Mansell*

**8. POLICING** - contacts are PCSOs R Gurney and Justine Lane  
(03003 333000 Ext 3408/3499)  
(Also new less urgent 101 services complement 999 emergencies)

**NEIGHBOURHOOD WATCH** - Cllr Insall to seek advice at the next PACT meeting, on how to move forward with resurrecting the Neighbourhood Watch scheme *Action Cllr Insall*

**PACT** - Next meeting 28th February

**9. DISTRICT COUNCILLORS REPORT** – District Cllr English advised that:

- a screening report for the proposed crematorium had been received by WDC planning – a requirement by WDC in advance of any application. The Chair queried whether this was a planning screening report or was this concerned with landscape screening.
- It was requested by the parish council that the application be put before the full planning committee rather than delegated to an officer
- Cllr English suggested that if residents are opposed to the proposed crematorium, a working party should be formed (not parish council)
- A request was made for Cllr English to establish the designation for the proposed crematorium site

**COUNTY COUNCILLORS REPORT** – Cllr Eyre reported that:

- Footways identified as necessary for repair will be action in the 2017/18 financial year

## **2017/07**

- Cllrs were advised that urgent highway issues could be reported to her via text message e.g. traffic lights stuck
- She reminded the parish council that the deadline for response to the LTP4 consultation was March 17<sup>th</sup>
- County Council would increase their budget requirement by 4.94%

### **10. PLANNING**

17/00101

Applicant: Fladbury Pies & Sausages

Location: Church Street Fladbury

Description: Retention of cladding & roofing to fridges and storage areas, further roofing and cladding to complete works

There were no objections to this application, eight councillors voted in favour of no objection to the application with one abstention. Concerns were raised however, that the applicant had a disregard for the planning process.

17/00133/HP

Applicant: Mr D Barker

Location: Bredon House, Paynes lane, Fladbury

Description: Alteration of external appearance of an existing window by changing materials and bay windows

There were no objections to this application. Cllr Palmer had declared an interest in this application and would make his own opinion and comments if deemed necessary

Planning Issues:

- Wood Norton Farmhouse – Nothing to report
- Storage Unit, Chadbury Turn – Nothing to report
- Proposed crematorium – no application had yet been received by the parish council

#### **Glasshouse Liaison Group**

- Chair Southcott to schedule meeting

**Housing Needs Survey** – Chair Southcott and the clerk to liaise.

#### **Section 106 monies:**

- Kendrick Homes – County Council are still awaiting authority from Kendrick Homes to release monies to the parish council

### **11. FOOTPATHS/TREES**

#### **Footpaths**

Cllr Mills reported:

- Way marking now the responsibility of the Highways Department. New posts are required by the ferry

#### **Trees**

Cllr Stephens reported:

- Trees at Pavilion car park – if Sally Griffiths (WDC Tree Office) had not got back with objections by 14<sup>th</sup> March, it was to be taken that necessary tree works could be carried out.

**12. RECREATION GROUND/PAVILION**

- Electrical Checks – Cllr Mills had met with the electrician and a quote received to replace outside lights, check heater in the main room, replace shower fan timer and replace shower light, for £230 + vat. It was approved by all Cllrs that this was acceptable. *Action Cllr Mills*
- PAT Test – this would be carried out for approximately £60 + vat. No objections
- Carpet – It was agreed that the carpet be cleaned at the end of the football season. The clerk had written to both football clubs and signs placed at the pavilion that boots be removed before entry.
- Wicket Cover for Cricket Club – Friends of Fladbury had offered to consider a donation to the Cricket Club towards the cost of a wicket cover. The parish council would consider making up any shortfall
- Tennis Club Floodlight – the tennis club had been written to regarding missing light covers

**13. SPEEDING/ROAD SAFETY**

- Traffic Calming Gates – Locations for the two pairs of traffic calming gates at either end of the village were discussed. Clerk to establish if the parish council pay for the fitting and how much. *Action clerk*. The width of the verges to be measured to ensure correct size are ordered. *Action Chair*
- Golf Club Signs - County Council are still of the opinion that the signs and location are not a safety issue

**14. PHONE KIOSK –** Awaiting further communication from BT

**15. MY PARISH/WEBSITE/COMMUNICATIONS** - Chair reported that a resident of Fladbury was walking the Appalachian Trail, walking 2,000 miles and linking up with schools in England and the US en-route. His journey would be reported via the village website but would not be circulated via the email system.

**16. VILLAGE HALL –** Hallmaster Booking System. Cllr King advised that the Village Hall Committee had investigated options to manage hall bookings on-line. ‘Hallmaster’ offered a booking system with an additional accounts package, which the VH committee were keen to explore. It was agreed that both the VH and pavilion could be managed by the same system. Terms and conditions would need to be drawn up to cover both venues with an agreed pricing schedule. Costs involved are £130 for the software and an additional £80 for the accounts. A 90-day free trial was available and access would be via the village website. All Cllrs were in favour of moving forward with this.

**17. BUS SERVICE-** covered above

**18. LOCAL TRANSPORT PLAN CONSULTATION (LTP4) –** Cllrs were reminded that the deadline for comments was 17<sup>th</sup> March. Any comments should be sent to the Chair for collation by 10<sup>th</sup> March.

**19. GREAT BRITISH SPRING CLEAN (3<sup>RD</sup> – 5<sup>TH</sup> MARCH) -** the clerk had registered with WDC a request for 2 litter picking kits. The clerk had taken care of the admin side, with Chair Southcott to organise the team of volunteers.

**20. CORRESPONDENCE**

- Ivana Trump Suggested Visit – Letter to D Liddington – it was considered this was not a parish council issue
- Crothorne Parish Council – Chairmans Committee – Crothorne Parish Council had emailed parish councils with a view to offering support to each other with major issues i.e. planning, enforcements, bus services. A meeting to be arranged once interest had been gauged. Chair Southcott was happy to attend an initial meeting with the support of the parish council.

**21. OTHER MATTERS FOR INFORMATION / DISCUSSION**

- Insurance – Cllr Manser advised that the policy covered any injury or damage on the pavilion car-park, as long as there were no on-going issues that had been neglected or not attended to
- Car Park – Cllr Palmer advised he had received one quote and was seeking another three
- Cllr Insall asked if there should be a sign at the car-park advising that vehicles and contents are left at owners own risk. *Action Chair*

**22. DATE OF NEXT MEETING** - Next Parish Council meeting to be held on 20<sup>th</sup> March. The Annual Parish meeting to be held in the village hall on Monday 24<sup>th</sup> April at 7.30