

MINUTESFLADBURY PARISH COUNCIL

Minutes of the Meeting of Fladbury Parish Council held on Monday 19th December at 7.30pm in the Sports Pavilion, Fladbury

1. PRESENT:

Chair I Southcott	Cllr P Palmer	District Cllr M English
Vice Chair G Mills	Cllr D Day	Clerk L Yapp
Cllr A Stephens	Cllr D Cartwright	
Cllr S Insall	Cllr A King	

2. APOLOGIES - Cllrs Manser and County Councillor L Eyre**3. DECLARATIONS OF INTEREST:** None**4. APPROVAL OF MINUTES** from meeting dated 21st November 2016 – Chair Southcott requested that any amendments to draft minutes be brought to the attention of the clerk for amendment prior to meeting**5. FINANCE**a) Approval of receipts and payments to 15th December 2016

Ref	Invoice	Amount	VAT	Total
2057	Geoff Mills paid at last mtg	23.75		23.75
2058	British Gas (Final Elec)	115.58	5.77	121.25
2059	Beta Fire	254.19	50.84	305.03
2060	Limebridge	78.00	15.60	93.60
2061	L Yapp (Expenses)	32.00		32.00
2062	L Yapp (Salary)	265.90		265.90
2063	HMRC (L Yapp)	82.00		82.00
2064	Superiorclean	170.00		170.00
D/D	CNG (Gas)	70.11	3.51	73.62
2065	S Insall (Kettles)	25		25.00
2066	Network Rail	29.99	5.00	24.99

b) Cheques were approved and signed during the meeting. Proposed Cllr Stephens, seconded Cllr Day agreed unanimously.

c) Finance Meeting – brief update from the Finance Meeting held on 30th November.

- Financial Regulations – Working from the CALC model, a final version suitable for Fladbury had been tailored and approved. Formally adopted by the whole parish council

- Risk Assessment / Schedule – This had been re-addressed, and could be finalised once the Asset Register was complete. Cllr Manser to check the insurance policy had public liability cover for the street lighting. *Action Cllr Manser*
- Asset Register - Members of the Finance Committee agreed that a walk of Fladbury was necessary in the New Year to establish parish council assets, and photos to be taken. The question was raised regarding ownership of the village hall – it was established that the parish council are Custodian Trustees, and the hall is owned by ‘the village’. However, if there was such a time as to be no committee to manage the hall, full ownership would revert to the parish council. *Action Chair, Cllrs Mills, Insall and Day*
- Precept/Budget – Where possible, the budget for 2017/18 had been finalised, slightly more difficult due to previous problems with invoices submitted and paid. This had been circulated to all councillors and agreed that an increase in the precept of 1.97% was necessary. Proposed Cllr King, seconded Cllr Palmer and approved unanimously.

6. PARISHIONERS – None present

7. PROGRESS REPORTS

(a) Lengthsman –

- A request made for the Coal Wharf to be cleared of leaves
- A request from the clerk for Novembers timesheet

Action Cllr Palmer

(b) Defibrillator Scheme

- New pads – One set had been received FOC. Authorisation was given to purchase a second set *Action Cllr Insall*

(c) Conservation Area – Due to Mr Hegarty’s absence, the Chair would seek a meeting with the chair of the WDC Planning Committee.

8. PARISH & NEIGHBOURHOOD PLANS – Nothing to report

9. POLICING - contacts are PCSOs R Gurney and Justine Lane

(03003 333000 Ext 3408/3499)

(Also new less urgent 101 services complement 999 emergencies)

10. DISTRICT COUNCILLORS REPORT :

- J Hegarty (WDC) on sick leave for 3 months following surgery
- Golf Club sign – concern had been expressed that the siting on the east bound side caused a visual obstruction to joining traffic. Discussion to take place with a view to it being moved. *Action Cllr Insall*
- S106 – Ongoing..... Kendrick Homes had agreed funds could be ‘diverted’ and had written to County Council to this affect, with a view to releasing the funds to the parish council.
- Glasshouses – smell had been particularly bad over past couple of days

10. PLANNING

Application Number: W/16/01994

Application Type:

Location: Springhill Nurseries Ltd, Evesham Road, Fladbury, Pershore, WR10 2QR

Proposal: New Biomass Boiler including fuel store and associated drainage infrastructure at Springhill Nursery

No objections to the proposal to move location site

Location: Springhill Nurseries Ltd, Evesham Road, Fladbury, Pershore, WR10 2QR

Proposal: Replacement of existing agricultural workers caravan with log cabin

Approved by WDC

Planning Issues:

- Cllr Day advised the parish council that Wood Norton Farmhouse had been demolished, with new footings laid. Although planning approval had been granted for re-furbishment/extension, there had been no application for demolition of the property. Cllr Day to monitor the situation and liaise with planning officers.. *Action D Day*
- Storage Unit at Chadbury Turn on the river – permitted to stay as on agricultural land. Rights of way markers had disappeared. Discussions had taken place between the landowner and County Council regarding re-routing of the footpath

Glasshouse Liaison Group – Following the last meeting:

- Chair Southcott and Cllr Mills had met with CC footpath officer F Argyle and the farm manager
- Top of Paynes Lane had been fenced and gated with a required gap allowing access to walkers
- Further meeting to take place early 2017

Housing Needs Survey – Chair Southcott and the clerk to liaise.

Section 106 monies:

- Kendrick Homes – covered in DCllr English report above
- Contribution from new build in Cropthorne – Clerk had been advised that this would not be forthcoming until homes had been built and sold. *Email from WDC outlining reasoning behind decision to allocate funds to Fladbury sent to Chair*

11. FOOTPATHS/TREES

Footpaths

Cllr Mills reported:

- Footpath to the pumping station – the route of the footpath had disappeared / moved *Action Cllr Mills*
- A request made for way marking to the ferry to to Cropthorne Mill. Chair to discuss with owner of the fence that runs along the footpath for a way mark to be placed on the fence.

Trees

Cllr Stephens reported:

- Permission sought by the cricket club to remove lower limbs of trees of a perimeter tree near the pavilion to assist with the positioning of the nets. The trees within the boundary on the road side require lower branches removing to improve access for mowing. This was approved. *Cllr Stephens to advise WDC tree officer as these trees are in the Conservation Area and seek a quotation for the work to the road side trees. Action Cllr Stephens.*

12. RECREATION GROUND/PAVILION

- Electricity Supplier – the switch to Npower had gone through for both pavilion and village green.
- Outside lighting/ electrical works – Paul Turpitt to meet with Cllr Mills in the New Year to review the outside lighting, a full check of the electrical appliances, and to review the problem with

lighting being left on, possibly installing of timer switches. A request made that 'low level' lighting be installed in the car park area so as not to intrude on nearby neighbours

- Fire Assessment – Beta Fire had carried out a full fire assessment. It would appear there is an issue with regard the fire testing 'keys'. To be looked into. *Action Cllr Insall*
- Car Park – Previously approved New Home Bonus monies were used to refurbish the pavilion and recreation ground. The clerk was asked to establish how much NHB Fladbury had available.

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and whether this could be used on improvements to the car park, to improve safety and access for disabled users. *We have just under £6400 left. WDC have confirmed that we can use NHB for refurbishment of the car park*

13. SPEEDING

- The sign has been repaired and now back in place
- Speed Gun Checks had taken place and it was proven that generally average speed was 27mph, below the speed limit. It was suggested that the parish council purchase 'data collection' equipment, which is fitted to the signs, and which can be down loaded. Clerk had been quoted approx. £350 for the portable unit and £500 for the fixed unit + VAT. The clerk is to make enquiries as to what information will be available, and how it could be used by the parish council. *I have emailed the police as to how the data can be used, and also Westcotech for a formal quote and a details of exactly what data can be collected. Awaiting replies.*

14. PHONE KIOSK – CHURCH STREET- Formal notification made with WDC to adopt. Awaiting further information

15. MY PARISH/WEBSITE/COMMUNICATIONS - Nothing to report

16. VILLAGE HALL – Kitchen has been finished. Next phase of the refurbishment is to the toilets. A marketing plan is to be organised to encourage further use, along with guidelines for 'young people' using the hall for parties

17. CORRESPONDENCE – Emails had been forwarded to councillors. Letters of thanks received from Air Ambulance and British Legion for donations.

19. OTHER ITEMS FOR DISCUSSION

- Bus Service – Cllr Day raised concerns that the lack of a bus service for Fladbury was still a major concern, but felt that 'we had lost our way' with it. The parish council were in full agreement that this should not be shelved and we should put more pressure on the CC to provide a reasonable service for the village. Cllr Day was happy to lead this, with Cllr King *Action Cllrs Day / King*
- Interpretation Panels – still awaiting quote from carpenter. *Action Chair and Cllr Mills*
- Paynes Lane – Cllr Mills reported that one area would benefit from a drain, to dispose of surface water. A request, with a map identifying the area would be sent to CC. *Action Cllr Mills / Clerk*
- **Network Rail.** *The Chair had received an email setting out proposed vegetation clearance and this would be circulated for comment. Action Chair*

20. DATE OF NEXT MEETING – Next Parish Council meeting Monday 16th January, 2017.

