

**MINUTES****FLADBURY PARISH COUNCIL**

Minutes of the Meeting of Fladbury Parish Council held on Monday 18<sup>th</sup> July 2016 at 7.30pm in the Sports Pavilion, Fladbury

**1. PRESENT:**

Chair I Southcott	Cllr P Palmer
Vice Chair G Mills	Cllr D Day
Cllr A King	Cllr N Manser
Cllr A Stephens	Clerk L Yapp

**2. APOLOGIES** were received and accepted from Cllrs D Cartwright, S Insall, County Cllr E Eyre and District Cllr M English

**3. DECLARATIONS OF INTEREST:** Cllr Stephens advised the Parish Council of her intention to have two birch trees removed from her garden

**4. APPROVAL OF MINUTES** from meeting dated 20<sup>th</sup> June 2016 – proposed Cllr King, Seconded Cllr Palmer. Thanks were made to those involved with the new tubs and replanting

**5. FINANCE**

a) Approval of receipts and payments to 14<sup>th</sup> June 2016

Ref	Invoice	Amount	VAT	Total
1993	Friends Of Fladbury	250.00		250.00
1994	Lisa Cole (Extra hours)	73.68		73.68
1995	W J Rowling – Nurseries	182.00		182.00
1996	A King – Barrels ets	173.86		173.86
1997	OHL – Stationary	23.20		23.20
1998	L Yapp – Laptop etc (grant)	493.99		493.99
1999	Superior Clean	170.00		170.00
2000	Limebridge Rural Services Ltd	471.00	94.20	565.20
2001	L Yapp – Office Expenses	32.00		32.00
2002	L Yapp – Salary	342.55		342.55
2003	Cheque cancelled			
2004	Numbers Plus Subscription	118.80		118.80
2005	S Insall (re-imburement Felix?)	20.00		20.00
2006	Glasdon (white marker posts)	251.30	50.26	301.56

- Recorded thanks were made to Mark Cole for siting of the marker posts
- Outstanding cheques were signed – payments were approved, proposed Cllr Day, seconded Cllr Mills
- It was agreed the Finance committee meet asap.

**6. PROGRESS REPORTS**

(a) Lengthsman – Cllr Manser has met with the Lengthsman, and works requiring attention had been discussed. Cllr Stephens advised that a tree still required pruning, and missing chains / posts needed to

be repaired on the Coal Wharf. Chair Southcott advised that Cllr Manser was to liaise with the lengthsman on a weekly basis, that all requests to the Lengthsman go through Cllr Manser and that he ensure the Lengthsman submit his timesheet as early as possible in the month following the work.

(b) Defibrillator Scheme – A recent training session had been well attended and the subscription for the The Numbers Plus Scheme to be paid.

(c) Conservation Area – Nothing further to report at this stage. Cllrs Southcott and Mills to arrange a meeting with District Councillor Thomas.

**7. NEIGHBOURHOOD PLANS** – Chair Southcott and Cllrs Cartwright and Palmer had offered to be involved along with at least one resident, who had also shown interest, which indicated that this was the start of a formation of a steering committee.

**8. POLICING** - contacts are PCSOs R Gurney and Justine Lane

(03003 333000 Ext 3408/3499)

(Also new less urgent 101 services complement 999 emergencies)

Nothing to report

**9. COUNTY COUNCILLORS REPORT / DISTRICT COUNCILLORS REPORT** – Both Councillor E Eyre and District Councillor had forwarded their reports.

## **10. PLANNING**

Planning Appeal: APP/H1840/W/16/3151822

Location: Priory Park, Broadway Lane, Fladbury

Description of Proposal: Outline application for erection of 8 self-build dwellings including 2 x 4 bed homes, 3 x 3 bed homes and 3 x 3 bed homes

Appellant: Mr P Pugh

Cllr Day reported that all previous comments would be forwarded to the Planning Inspector by WDC. In addition, he had compiled a response to the appeal based on the appellant's appeal document.

Application Number: W/16/01417

Location: Windrush, Broadway Lane, Fladbury

Description of Proposal: Outline application for one detached dwelling and access

Applicant: Mrs E A Speed

It was agreed that the site was within the development boundary and infill development. There were no objections to this application

The Parish Council had been made aware that the cold storage area to the rear of the butchers had doubled in size. Enquiries confirmed that no planning consent had been applied for. This was left with Wychavon District Council Enforcements to investigate further.

### **Glasshouse Liaison Group –**

- **Operating Hours:** A complaint had been received by the Parish Council with regard to the operating hours at the site – early start and late finish. Previously, the hours of operation had been discussed, but only in relation to the construction work and not regarding the operating hours. Chair Southcott would interrogate the permission and investigate further.

- **Odour:** A list of about ten residents had been drawn up, who were experiencing the effects of the odour problems. It was suggested and agreed that this be added to by including Mr and Mrs Boocock and Cllr English. They would continue to log times and weather conditions when the problems were at their worst.
- **Bio Mass:** A further planning application for a Bio Mass system to be installed is expected. It was suggested that the parish council would not be looking favourably to support this application unless the odour situation had been resolved. Cllrs Mills and Day would be making a site visit to a site with a similar system.
- **Spraying:** Following recent spraying of weeds on asparagus fields (following cutting), it had been reported that the spray had drifted to nearby allotments and trees and it was evident that this was starting to kill off, where landed. This would be raised with the site manager.

**Housing Needs Survey** – Chair Southcott and the clerk would arrange finalisation and printing of the document. All but one of the market homes had now been sold but the affordable element were still available; Kendrick Homes have asked that the signs remain for the time being at the cost agreed previously. There were no objections to this request.

**Section 106 monies** – The Parish Council had been advised that the question of monies allocated for the bus shelter being used for another purpose had been referred to Kendrick Homes Operations Manager and a reply was awaited.

## **11. FOOTPATHS/TREES**

### **Footpaths**

Cllr Mills reported:

- **Porters Path** - Cllr Mills was awaiting a date to meet with County Council footpath officer Fiona Argyle to discuss Porters Path
- **Ferry Footpath** – CC Highways had taken over the responsibility of way-marking. The footpath needed to be cleared of overgrowth

### **Trees**

Cllr Stephens had nothing to report, however the clerk raised the point that some of the trees in the Pavilion car park required their canopy lifting. On inspection it was identified that some minor cutting back was necessary on a couple of the tree and it would be passed to the lengthsman to attend to.

**12. RECREATION GROUND/PAVILION** – The clerk would now be taking any bookings. It was agreed that a meeting of the Pavilion committee be organised to regularise booking charges / terms / routine maintenance checks, these to include the defibrillator and boiler. ‘Chatterbox’ had requested use of the Pavilion during the summer months. It was agreed that they be charged £40 per day, to be invoiced and paid on a weekly basis. The clerk would draw up terms and conditions for signing before the group commenced their summer schedule, ensuring that the all responsibility for the safety / welfare of children lies wholly with Chatterbox.

**13. MOWING CONTRACT** – It had been identified that there was a need for a formal mowing contract between the Parish Council and Limebridge, Cllrs Palmer and Mills would identify the areas that needed to be included and organise a meeting with Limebridge to formalise an agreement. A query had been raised with regard to an unpaid invoice in 2015. The clerk would need to check bank statements for 2015/16 and invoices to establish whether there had been any oversight.

**14. MY PARISH/WEBSITE/COMMUNICATIONS** - Nothing to report

**15. VILLAGE HALL** - Cllr King advised that scheduled works on the new kitchen had been delayed, whilst awaiting contractors' quotes. It is still hoped that all will be completed by the end of August.

**16. BUS SERVICE** - Nothing to report. Chair Southcott advised that he had written to local MP Nigel Huddleston and that Cllr Eyre was seeking a meeting with First Bus.

**17. NEW HOMES BONUS** - It was agreed that another meeting was necessary.

**19. CORRESPONDENCE**

1	15 <sup>th</sup> June	Rural Services Network
2	15 <sup>th</sup> June	Rod Gurney – Wychavon Alerts
3	15 <sup>th</sup> June	WDC – Planning 15/02338
4	15 <sup>th</sup> June	WDC Civic Service
5	15 <sup>th</sup> June	Liz Eyre – Offensive Smell
6	16 <sup>th</sup> June	CALC Update
7	20 <sup>th</sup> June	Rod Gurney – Messaging System
8	21 <sup>st</sup> June	WDC – Planning Committee Agenda
9	21 <sup>st</sup> June	Rural Services Network - Digest
10	23 <sup>rd</sup> June	Rural Services Network
11	27 <sup>th</sup> June	WDC Planning 16/01417
12	27 <sup>th</sup> June	Rural Services Network
13	28 <sup>th</sup> June	Affordable Homes - Tenancies
14	28 <sup>th</sup> June	Rod Gurney - Scams
15	28 <sup>th</sup> July	Liz Eyre – July / August report
16	29 <sup>th</sup> June	Rural Services Network
17	29 <sup>th</sup> June	WDC – Supplement committee updates
18	30 <sup>th</sup> June	CC – Highway sign clearance
19	1 <sup>st</sup> July	CALC Update
20	4 <sup>th</sup> July	Rural Services Network
21	4 <sup>th</sup> July	Pact panel Meeting
22	11 <sup>th</sup> July	Rural Services Network
23	12 <sup>th</sup> July	Rod Gurney - Alerts

**18. OTHER ITEMS FOR DISCUSSION**

- Speed Sign on the southern side of the village– this appeared not be working. To be investigated

**19. DATE OF NEXT MEETING** – Next Parish Council meeting 19<sup>th</sup> September 2016, although meetings of the Finance, New Homes Bonus and Pavilion committees would be arranged for August.