

# MINUTES

## FLADBURY PARISH COUNCIL

Minutes of the Meeting of Fladbury Parish Council held on Monday 16<sup>th</sup> May 2016 at 7.30pm in the Sports Pavilion, Fladbury

**1. ELECTION OF CHAIR** - Councillor Southcott was nominated, and accepted position of chair, proposed Cllr Stephens, seconded Cllr Palmer. Agreed unanimously.

**2. PRESENT:**

Chair I Southcott	Cllr P Palmer	County Councillor E Eyre
Cllr D Day	Cllr S Insall	District Councillor M English
Cllr N Manser	Cllr A King	Clerks L Yapp/L.Cole
Cllr A Stephens	Cllr D Cartwright	One village resident

**3. APOLOGIES** were received and accepted from Cllr G Mills and the police representative

**4. ELECTION OF VICE CHAIR** – Cllr Mills was nominated, proposed Cllr Day, seconded Cllr Insall – Agreed unanimously

**5. DECLARATIONS OF INTEREST:**

Item 8a - Cllr Insall – Fladbury Orchard Committee member

Item 8g - Chair Southcott and Cllr King – Village Hall Committee member

Item 8i - Chair Southcott and Cllr Mills – Friends of Fladbury Committee member

**6. CONFIRM PARISH REPRESENTATIVES**

Councillor	Committees	Functional Responsibility	Outside Groups
Ian Southcott	Finance, Pavilion, New Homes Bonus Conservation Area	PC Chair	Friends of Fladbury, Glasshouses Liaison Group Village Hall Committee Neighbourhood Plan
Geoff Mills	Finance, Pavilion Conservation Area	Vice Chair CPRE Liaison Footpaths	Friends of Fladbury Glasshouses Liaison Group
Sandy Insall	Finance Pavilion New Homes Bonus Conservation Area	Defibrillators Police Liaison	PACT
Ann Stephens	Conservation Area	Trees	
David Day	Finance	Planning	Glasshouses Liaison Group

	Conservation Area	Website	
Neil Manser	Pavilion	Insurance Lengthsman Sports Clubs/Contracts	
Diane Cartwright	New Homes Bonus	Publicity	Neighbourhood Plan
Pat Palmer	New Homes Bonus Conservation Area	Mowing	Neighbourhood Plan
Alison King		Tubs/Planting	Village Hall

All councillors were happy with the roles and responsibilities as above

#### **7. CONSIDER RENEWAL OF INSURANCE FROM 1<sup>st</sup> JUNE 2016 & AUTHORISE PAYMENT.**

There were no concerns raised, and the payment of £1737.68 was a slight reduction on last year. Proposed Cllr Insall, seconded Cllr King. Councillor Manser requested a copy of the Insurance Policy – the clerk would arrange this.

#### **8. CONSIDER ANNUAL GRANTS, RESERVES AND BALANCES**

- |   |            |
|---|------------|
| a) Woodward's Orchard                                 | £100       |
| b) Fladbury Flyer                                     | £120       |
| c) Air Ambulance                                      | £100       |
| d) Cotswold Line                                      | £25        |
| e) Citizens Advise Bureau                             | £200       |
| f) Parochial Church Council for Church Clock          | £30        |
| g) Fladbury Village Hall                              | £100       |
| h) Severn Area Rescue Association                     | £100       |
| i) Friends of Fladbury – Queens Birthday Celebrations | £250 (new) |

- Discussion took place regarding the contribution paid to the Cotswold Line. It was agreed that this was a useful service and it was unreasonable to cancel the subscription.

#### **Reserves and balances**

- |                                   |                          |
|-----------------------------------|--------------------------|
| a) Day to day contingency         | £2000 10% of expenditure |
| b) Election cost                  | £2000 one event          |
| c) Legal ability to move quickly  | £6000 between precepts   |
| d) M & T Funds                    | £500                     |
| e) Playground maintenance         | £1000                    |
| f) Recreation trees               | £2000                    |
| g) Farm Street play refurbishment | £1000                    |
| h) Flood Clear up                 | £1000                    |
| i) Free reserves                  | £3000 (tbc)              |

- Lisa Cole updated the council over the electricity costs. These had now been paid in full and a reduced rate had been agreed for future payments.
- M & T Funds – it was agreed that these monies be used to finance a piece of play equipment for the playground

## 2016/17

- Chair Southcott to view the ROSPA report
- Kendrick Construction had offered to sponsor Fladbury Walkabout for £1,000. This company was also paying for temporary signs on the village hall and the bus shelter to the Village Hall Committee and parish council respectively.

All of the above were approved unanimously, proposed Cllr Stephens, seconded Cllr Insall

### **9. CONFIRM MEMBERS ALLOWANCE**

- a) Chair's Allowance £200
- b) Vice Chair's Allowance £150

This had been increased by £50 for each in 2015. Approved unanimously

### **10. APPROVAL OF MINUTES**

Chair Southcott proposed, seconded by Cllr Palmer acceptance of the minutes of Monday 21<sup>st</sup> March 2016. Agreed unanimously

### **11. FINANCE**

- a) The receipts and payments A/c to 09/05/2016 were presented for approval, proposed Cllr Insall, seconded Cllr Palmer.
- b) Invoices for payment from above approval – cheques were signed

Ref	Invoice	Amount	VAT	Total
001976	Limebridge Rural Services	138.00	27.60	165.60
001977	CALC /NALC fees 2016/17	382.79	67.20	449.99
001978	AON Local Council Insurance	1737.68		1737.68
001979	Playsafety Ltd Pool Gardens	70.00	14.00	84.00
001980	Superior Clean April 2016	170.00		170.00
001981	Clerk L Cole April/May 2016	261.30		261.30
001982	Lengthsman M Cole April 2016	100.71		100.71

### **12. PARISHIONERS**

Resident Mrs Fletcher raised concerns with regard to the recent changes in the bus timetable. Residents had not been kept properly informed, delayed buses meant connections to other buses were missed. She also reported that data collected was not a true reflection on the number that used the services. County Councillor Eyre advised that CC were informed by First Buses at the same time as residents, that CC were given no more notice, and that the reasoning for the reduction in service came from First Head Office on the basis it was not commercially viable. A process of scrutiny is to take place starting on May 25<sup>th</sup>, to view, comment and challenge the issues. Councillor Eyre advised that the temporary service was funded from her budget and had been a complicated system to set up, and from a total of 135 journeys, there had only been 22 persons travelling, running at a cost of £28.37 per person, per journey. She also advised that the bus was taking in Evesham as opposed to Pershore due to the fact that the local benefits office is based in Evesham. Any legal obligations to provide a service were being covered by the Evesham and Pershore Voluntary Service. Chair Southcott questioned what the scrutiny process would achieve, and if it was possible that the old system would be re-introduced at a reduced frequency. He also advised that residents would prefer a reduced service (from the old one), that was more reliable to the one that currently runs. It was agreed that the parish council would liaise with residents, as to whether a voluntary could be set up but the fact that isolation was still a vital issue for many.

**2016/18**

**13. PROGRESS REPORTS**

- a) Lengthsman - New contracts had been received from CC, signed and returned. The budget remained at £1,787. The clerk would arrange for the contract between the parish council and lengthsman to be drawn up
- (b) Defibrillator Scheme - Training sessions had been organized. The alert system was now in place and appeared to work efficiently following the recent and unfortunate incident whereby a resident required defibrillator assistance
- (c) Conservation Area – This is still progressing, although there is concern that the objective of including the fields on the other side of the river, and the meadow was looking unlikely

**14.** Parishes are being encouraged to engage in producing of a Neighbourhood Plan. So far there had been little interest, but Cllrs Cartwright and Palmer had offered to become involved. Councillors were encouraged to seek support from residents who would be willing to join a committee. Lisa Cole also offered her services

**15. POLICING** - contacts are PC Dave Shortell & PCSO R Gurney and Justine Lane  
(03003 333000 Ext 3408/3499)  
(Also new less urgent 101 services complement 999 emergencies)

**16. COUNTY COUNCILLORS RPORT** This had been circulated to councillors prior to the meeting

**DISTRICT COUNCILLORS REPORT**

Cllr English advised she had made a visit to the Glasshouses and that residents should complete and return logs detailing times etc. These would be forwarded to a compliance officer who was reviewing the situation, and that any smell should not be detected outside the boundary of the site. Cllr English was asked to report back to WDC regarding the poor drawings and plans supplied for planning applications

**17. PLANNING**

A. Application Number: W/16/00380/PN  
Location: Land at, Weston Orchard, Fladbury  
Description of Proposal: New 4 bedroom detached house and new access.  
Applicant: Mr & Mrs K Cunningham  
Old Fladbury Stores  
Church Street Fladbury  
Worcestershire WR10 2QB  
**Approved 22/04/2016**

B. Application Number: W/16/00415/PP & ///  
Location: Bittern House, Hill Furze Road, Hill Furze, WR10 2NE  
Description of Proposal: Replacement outbuilding  
Applicant: Mr T Myatt  
Bittern House  
Hill Furze Road Hill Furze WR10 2NE

**Approved 05/05/2016**

**2016/19**

C. Application Number: W/16/00439/PN

Location: Land Adjacent to, Broadway Lane Cottages, Broadway Lane, Fladbury

Description of Proposal: Erection of a pair of semidetached dwelling houses

Applicant: Mr A Wilson

Pending consideration

Comments submitted

**Glasshouse Liaison Group** – Concerns are still being raised by residents regarding the continuing odour from the site, despite it being a condition of the planning approval that no smell should be detected beyond the site boundary (see District Councillor's report above). Any logs that had been received from residents should be forwarded to Councillor Eyre, as any action to be taken will rely on evidence supplied

**Housing Needs Survey** – Chair to obtain a quote for printing the covering letter and questionnaire.

**Section 106 monies** - Issues had been raised over the recent decision to spend £11,000 on a new bus shelter, which had been the subject of debate at previous meetings. The Section 106 agreement had been signed and funds allocated. It was suggested that the Chair may be able to negotiate with Kendrick Homes to release some monies to the parish council rather than the purchase of the shelter.

## **18. FOOTPATHS/TREES**

Cllr Day reported:

- That newly planted trees adjacent to the Glasshouses were starting to die.
- Recent works had been carried out on the Jubilee Walk and the pipe and ditch created by Birmingham Anglers. He advised it was a job well done and had been carried by offenders on community service

## **19. RECREATION GROUND/PAVILION** – nothing to report

## **20. MY PARISH/WEBSITE/COMMUNICATIONS** - Lisa Cole to give access to the new clerk.

## **21. NEW HOMES BONUS**

Awards: - Year 1(2011) N/A, Year 2(2012) £1842 x 6, Year 3(2012) none – Total £11052 (protected)

Usage: - Defibrillator 1 of 2 £1250

Coeval Solar powered speed equipment £2600

Recreation Ground Car Park – Recreation Ground Fencing – £3000

Suggestions to date:-

Footpath maps/aides – under review

Design and installation of meadows interpretation panels – under review

IT enhancement at Fladbury First School – Governors are to review how to arrange the proposed 'drop-in sessions at the school

New car park surface at the pavilion

**22. CORRESPONDENCE**

1	17/04/2016	Planning notice Hill Furze
2	17/04/2016	Draft charging schedule – Malvern Hills
3	17/04/2016	WDC Planning Application Land adjacent to Broadway Cottages
4	17/04/2016	RSN Weekly email news digest
5	17/04/2016	CPRE Wychavon Group relaunch
6	17/04/2016	WDC Planning Enforcement
7	17/04/2016	WDC SWDP briefing
8	17/04/2016	WDC Civic service
9	25/04/2016	WDC Decision notice Weston Orchard
10	25/04/2016	RSN Weekly email news digest
11	25/04/2016	Volunteering in your community
12	25/04/2016	CALC Update
13	25/04/2016	WDC Decision notice Tavira Broadway Lane
14	06/05/2016	WDC Decision notice Hill Furze
15	09/05/2016	RSN Weekly email news digest

**23. OTHER ITEMS FOR DISCUSSION**

- Applications for Discretionary Rural Rate Relief had been received from the following:
  1. Anchor Inn Anchor Lane Fladbury
  2. Chequers Inn Chequers Lane Fladbury
  3. Fladbury Pies Butchers Shop Church Street Fladbury

The Parish Council is asked to adopt one of the following options:

- A. The business is of benefit to the local community and it would be reasonable to grant the relief in view of the fact that this will be funded in part by the Council Tax payers of the parish. (In this case the parish Council will need to make a contribution, so that the full 50% discretionary Relief may be awarded.)
- B. The business is of benefit to the local community, but it is not reasonable to grant the relief in view of the fact that this will be funded in part by the Council tax payers of the parish. (In this case, the Parish Council will not need to make a contribution, but 25% Discretionary Relief may still be awarded.)
- C. The business is not considered to be of benefit to the local community. (In this case no contribution needs to be made and Discretionary relief will not be awarded.)

The parish agreed to go with option (B) for each applicant– this was agreed by all, and the necessary paperwork was signed by the clerk

- Cllr King – A suggestion had been made that three flower tubs be placed at the junction of Farm Street and Paynes Lane to deter lorries from driving over the verge. It was also suggested that two tubs would need replacing on the Green outside the Anchor. These have been costed at about £26 each. This was agreed by the parish council. Cllr King had made enquiries with a local nursery for the supply of compost and plants (which they would deliver and fill tubs). A quote is to be confirmed
- Cllr Palmer – advised that the gate at the Jubilee Path was locked on his last visit. It was suggested that it is controlled by a ‘radar’ key, used by mobility scooter users, but that access should be available from the other gate. He would check if this is the case and report back

**DATE OF THE NEXT MEETING**

Monday 20<sup>th</sup> June 2016, 7.30 pm in the Sports Pavilion.

**Signed:** .....

**Date:** .....